

Deep clean checklist

This checklist will be used for decontaminating surfaces in the event of a suspected case of COVID-19 in school.

Equipment

Personal protective equipment (PPE)

- To carry out all of the tasks below, you'll need to wear disposable gloves, mask and an apron (and wash your hands with soap and water for 20 seconds once you remove these)
- If there's a higher level of contamination (e.g. if the symptomatic individual has slept somewhere) or there's visible contamination with body fluids, you might need to wear a full-face visor. Speak to the nurse to find out if you need this equipment

Cleaning equipment

To clean hard surfaces, you'll need the following disposable equipment:

- Cloths/paper roll
- Mop heads

Cleaning requirements

SURFACES TO CLEAN	MEASURES TO TAKE	CLEANING PRODUCTS	✓
All objects and surfaces that are visibly contaminated with bodily fluids	<ul style="list-style-type: none"> • Clean and disinfect • One site, one wipe, in one direction • Avoid creating splashes and spray when cleaning 	<p>Use 1 of the following:</p> <ul style="list-style-type: none"> • A combined detergent/disinfectant solution at a dilution of 1,000 parts per million available chlorine • A household detergent, followed by a disinfectant with the same dilution as above • An alternative disinfectant, that's effective against enveloped viruses <p>Avoid mixing cleaning products together as this can create toxic fumes.</p>	
All potentially contaminated high-contact areas, including:	<ul style="list-style-type: none"> • Clean and disinfect • One site, one wipe, in one direction 	<ul style="list-style-type: none"> • A household detergent, followed by a disinfectant solution at a dilution of 1,000 parts per million available 	

SURFACES TO CLEAN	MEASURES TO TAKE	CLEANING PRODUCTS	✓
<ul style="list-style-type: none"> Bathrooms Door handles Telephones Grab-rails in corridors and stairwells Floors Chairs 	<ul style="list-style-type: none"> Avoid creating splashes and spray when cleaning 	<ul style="list-style-type: none"> chlorine An alternative disinfectant, that's effective against enveloped viruses 	
Public areas where a symptomatic person has passed through and spent minimal time and which are not visibly contaminated with body fluids, e.g. corridors	Cleaned thoroughly as normal in regular cleaning	Standard cleaning products (such as detergents and bleach)	
<p>All potentially contaminated fabric items, including:</p> <ul style="list-style-type: none"> Curtains Cushion covers <p>Plus anything used for transporting the fabric items</p>	<ul style="list-style-type: none"> Wash fabric items in accordance with the manufacturer's instructions Use the hottest setting you can Dry fabric items completely Don't shake laundry before washing Clean anything used for transporting laundry 	<ul style="list-style-type: none"> Standard detergent for fabric items Clean and disinfect anything used to transport the items 	
Items that can't be cleaned using detergents or laundered, e.g. upholstered furniture and mattresses	Steam clean	Steam cleaner	
Items that are heavily soiled or contaminated with body fluids	Dispose of these items (see waste disposal instructions below)	N/A	

Waste disposal requirements

MEASURES TO TAKE	✓
Put any personal waste from the symptomatic individual (e.g. used tissues) and any waste from the cleaning of potentially contaminated areas (e.g. PPE, disposable cloths and mop heads) in a plastic rubbish bag and tie when full	
Place each plastic bag in a second bin bag and tie	
Place these bags in a trash container and mark it for storage. Place the container in the courtyard outside the quarantine room. Wait until you know the symptomatic individual's coronavirus test results	
<ul style="list-style-type: none"> • If the individual tests negative for COVID-19, put the bags in with the normal waste • If the individual tests positive for COVID-19, store the bags in a trash container marked "for storage" for at least 72 hours before disposing of them with normal waste. Place the container in the courtyard outside the quarantine room 	